

Slips and Fall Audit Form

Use this form to take an inventory of your workplace conditions. The form can be used in the spring and winter to ensure hazards are identified and taken care of to prevent slips and falls.



	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Employees								
Equipped with slip-resistant footwear								
Observed carrying, rushing, improper footwear, etc.?								
Steps								
Handrails exist at steps								
Handrails in good condition								
Steps in good condition								
Parking lot								
Changes in elevation highlighted								
Curbs in good shape and painted (impregnated with grit)								
Holes/cracks								
Lighting adequate								
Sidewalks								
Changes in elevation highlighted								
Non-skid / highlighted at handicap ramps								
Sidewalks in good condition								
Misc.								
All areas properly lighted								
Freeze/thaw areas identified and safeguarded								
Shovel available at each entrance								
Ice melt / sand available at all entrances								
Landscape materials removed from sidewalks/drives								
Loading dock free of snow and ice								
Signs posted encouraging employees to use sand/salt								
Snow fences installed to reduce drifting snow								
Snow/ice management log								
Unnecessary entrances/walkways closed off								
Spills / water management								
Barriers available for larger spills								
Floor fans placed so cords are not a tripping hazard								
Floor fans used as soon as mopping begins								
Proximity of towel dispensers to sinks								
Water wiped up immediately upon discovery								
Wet floor signs placed before mopping begins								
Wet floor signs removed as soon as floors are dry								
Slip/fall campaign - activities								